



MODERN EDUCATION SOCIETY'S
M.E.S. COLLEGE OF COMMERCE

VIDYA NAGAR, SIRSI – 581402

WEBSITE : www.mescc.org

Email : mesccsirsi@gmail.com

ANNUAL QUALITY ASSURANCE REPORT

SUBMITTED TO
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
(NAAC)

BANGALORE – 560072

2012 -13

The Annual Quality Assurance Report (AQAR) of the IQAC

FOR THE ACADEMIC YEAR 2012-13

Part – A

I. Details of the Institution

1.1 Name of the Institution	M.E.S COLLEGE OF COMMERCE, SIRSI
1.2 Address Line 1	VIDYA NAGAR
Address Line 2	COLLEGE ROAD
City/Town	SIRSI – UTTAR KANNADA
State	KARNATAKA
Pin Code	581402
Institution e-mail address	mescsirsi@gmail.com
Contact Nos.	08384-233098, 236298
Name of the Head of the Institution:	Dr. R.G.Hegde
Tel. No. with STD Code:	08384-233098, 236298
Mobile	9916240769

Name of the IQAC Co-ordinator:

SHRI. SATISH BAADGAONKAR

Mobile:

9743389764

IQAC e-mail address:

mescsirsi@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879) EC/61/RAR/18

1.4 Website address:

www.mescc.org

Web-link of the AQAR:

www.mescc.org \AQAR2012-13.docx

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	--	03-05-2004	5 YEARS
2	2 nd Cycle	B	2.89	15-09-2012	5 YEARS
3	3 rd Cycle				
4	4 th Cycle				

1.6 Date of Establishment of IQAC :

DD/MM/YYYY

04-07-2004

1.7 AQAR for the year (for example 2010-11)

2012-13

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 1-7-2012 TO 30-6-2013 (DD/MM/YYYY)4
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

. ---

1.11 Name of the Affiliating University (*for the Colleges*)

KARNATAKA UNIVERSITY, DHARWAD

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

--

Autonomy by State/Central Govt. / University

University with Potential for Excellence	--	UGC-CPE	--
DST Star Scheme	--	UGC-CE	--
UGC-Special Assistance Programme	--	DST-FIST	--
UGC-Innovative PG programmes	--	Any other (<i>Specify</i>)	--
UGC-COP Programmes	--		

2. IQAC Composition and Activities

2.1 No. of Teachers	09
2.2 No. of Administrative/Technical staff	01
2.3 No. of students	01
2.4 No. of Management representatives	03
2.5 No. of Alumni	02
2.6 No. of any other stakeholder and community representatives	--
2.7 No. of Employers/ Industrialists	--
2.8 No. of other External Experts	--
2.9 Total No. of members	16
2.10 No. of IQAC meetings held	03
2.11 No. of meetings with various stakeholders:	No. -- Faculty 05
Non-Teaching Staff	02
Students	02
Alumni	02
Others	01

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Campus Recruitment and selection
- Student orientation in association with ADEPT, Hubli
- Motivated the Guest Faculty to attend the seminars and to present the papers on various socio-economic issues.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Result Analysis	Slow learners have been identified and remedial classes have been conducted to improve their reception capacity.
Tree plantation	Medicinal plants were planted and Vidwan. Nagendra Bhat, Hitlalli briefed on the importance of medicinal plants and their usefulness for curing various ailments.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

ACHIEVEMENTS
<ul style="list-style-type: none">• Principal's chamber, IQAC room, staff room and the corridor were laid with ceramic tiles.
<ul style="list-style-type: none">• Construction of Post Graduation block begun with.
<ul style="list-style-type: none">• Laying of ceramic tiles in Ladies common room.
<ul style="list-style-type: none">• Introduced Biometrics in college and Closed Circuit Camera in ladies hostel.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	--	--	--	--
UG	01	--	--	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	--
Others	03	--	--	--
Total	04	--	--	--
Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	06 Semesters
Trimester	--
Annual	--

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The Syllabus is being updated by the Karnataka University, Dharwad for every Three years and the college has no authority to update the syllabus as such.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

--

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
09	01	08	--	--

2.2 No. of permanent faculty with Ph.D.

03

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	02	--	--	--	--	--	--	--	--

2.4 No. of Guest and Visiting faculty and Temporary faculty

11	05	--
----	----	----

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	03	03	03
Presented papers	02	12	02
Resource Persons	--	01	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- | |
|---|
| <ul style="list-style-type: none"> ➤ Use of Information and Communication Technique (ICT) ➤ Power point Presentation ➤ Presentation of papers by students in seminars ➤ Industrial visit by the students who have opted vocational subject of Advertisement, Sales promotion & Salesmanship. ➤ Exhibition of project report and the different models of Advertisement of various products such as motor bike, ice creams, readymade garments, cell phones etc. |
|---|

2.7 Total No. of actual teaching days during this academic year

187 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Conducting Re-Test

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01	--	--
----	----	----

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com	303	66	18.15	2.3	6.2	92.74

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Through the conductance of periodical internal tests, seminars, identification of slow learners and conducting remedial classes for slow learners and for those who have failed in the previous examinations. Provision of additional books published by reputed publishing firms for advanced learners.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	--
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	01
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	06	08	--	06
Technical Staff	--	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Free Internet facilities to Teachers.
- Latest computer configurations briefed to Teachers.
- Establishment of Research Cell to prepare papers for presentation in seminars and to promote research activities.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	--	--	--
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	2	5	--

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences
organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
01	--	01	--	--	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level State level
 National level International level

3.24 No. of Awards won in NCC:

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Chartered Accountancy Coaching class – CA CPT by leading Practicing Chartered Accountants
- Presentation on H1N1 and Chikoon Guniya –Precaution and prevention
- Health awareness programme
- Demo on Business kit – Cheque book, withdrawal slip, Demand draft etc
- Bank visit
- Green festival
- Blood donation camp
- Orientation programme on ‘Career Guidance and Placement’.
- Demo on Small scale Business enterprise – product manufacture out of bamboo.
- Industrial visit for the students who have opted Advertisement and Salesmanship as a vocational subject.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7 Acres	--	Funding by Management	7 Acres
Class rooms	10	01	Funding by Management	09
Laboratories	02	--	Funding by Management	02
Seminar Halls	01	--	Funding by Management & Contribution by Alumni	1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	--	Photo copier	Funding by UGC	--
Value of the equipment purchased during the year (Rs. in Lakhs)	--	--		Rs.2,40,000
Others	--	--	--	--

4.2 Computerization of administration and library

Office is fully computerized with the installation of 04 computers, 1 scanner, 3 printers. Library is also fully computerized with the installation of 3 computers, 1 scanner and 1 copier machine. Installation of Library software is in progress.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	15800	--	1297	Rs.1,63,474	17097	--
Reference Books	2277	--	65	Rs.10,118	2342	
e-Books	--	--	--	--	--	--
Journals	10	Rs.33,065	07	Rs.17,190	17	Rs. 50,255
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	126	Rs.4000	20	Compliment	146	Rs.4000
Others (specify)	ICT facilities provided to staff and students.					
Total	--	Rs.21,83,822	--	Rs.1,73,592	--	Rs.23,57,414

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	29	02	128 Kbps	01	01	01	04	--
Added	23	00	00	01	00	00	00	30KV Generator
Total	52	02	128 Kbps	02	01	01	04	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

<p>Yes,</p> <ul style="list-style-type: none"> ➤ ICT facilities for teachers and students in library. ➤ Computer staff are imparting knowledge to teaching and office staff.
--

4.6 Amount spent on maintenance in lakhs :

i) ICT	Rs.8,43,600
ii) Campus Infrastructure and facilities	Rs. 25,715
iii) Equipments	Rs.4,94,927
iv) Others	Rs.12,76,866
Total :	Rs.26,41,108

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC has introduced the concept of 'Induction program' for first year students at the entry level. During induction program, the experts and the senior faculty will enlist the various scholarship facilities from Central, State Govt. and Non-Governmental organizations. They will be informed about the HELPDESK facility in the staffroom.

During induction, the students will be briefed about the Discipline in the campus, minimum 75% attendance, conductance of internal tests, Re-test for those who could not attend the test because of their ill health or any other genuine reason. The students would be made aware of the grievance redressal cell and also about the Mentor System.

5.2 Efforts made by the institution for tracking the progression

- The students' progression is in positive direction as is witnessed in University ranks bagged by our college, University blues, Winners of various Trophies, University Level best Debaters etc.
- Preparation of project report for setting up their own Enterprise for the students who have opted Advt. and sales promotion as an optional subject.
- The details of the students who are walking out of the portals of the college will be collected and the better job opportunities would be intimated to the aspirants.
- Personal contact would be established with the Alumni and information would be collected as to where do they stand.
- By arranging Alumni Meet
- The progression to higher study is also ascertained by tracking the records of Transfer certificates issued.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
925	--	--	--

(b) No. of students outside the state

--

(c) No. of international students

--

Men	No	%	Women	No	%
	408	44.1		517	55.9

General	Last Year					Total	This Year					Total
	SC	ST	OBC	Physically Challenged	General		SC	ST	OBC	Physically Challenged		
721	25	02	182	--	930	696	30	01	198	--	925	

Demand ratio 1:1.1 Dropout % --

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Organisation of training programs.
- Guidance and counselling under Career Guidance and Placement Cell.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text" value="--"/>	SET/SLET	<input type="text" value="--"/>	GATE	<input type="text" value="--"/>	CAT	<input type="text" value="--"/>
IAS/IPS etc	<input type="text" value="--"/>	State PSC	<input type="text" value="--"/>	UPSC	<input type="text" value="--"/>	Others	<input type="text" value="53"/>

5.6 Details of student counselling and career guidance

- Conducting D-MAT, Entrance examination to Tata Dhan Academy, madurai
- Awareness about various courses of Azim Premji Foundation.
- Conducting AMCAT – an online career assessment test.

No. of students benefitted

5.7 Details of campus placement

	<i>On campus</i>		<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	15 – by Udyog Mela

5.8 Details of gender sensitization programmes

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level	<input type="text" value="15"/>	National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>
-------------------------	---------------------------------	----------------	---------------------------------	---------------------	---------------------------------

No. of students participated in cultural events

State/ University level	<input type="text" value="60"/>	National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>
-------------------------	---------------------------------	----------------	---------------------------------	---------------------	---------------------------------

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	Rs. 15,000
Financial support from government	--	Rs.7,53,908
Financial support from other sources	--	Rs. 1,03,200
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

- The major grievance pertained to the non availability of buses from villages to Sirsi. Further inadequate buses fly from Bus stand to College.
- The issue was resolved by meeting the Divisional Controller of the Road Transport Dept. and adequate bus facility has been provided.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- Our Vision: “Shaping the students with the educational inputs to meet the challenges of change in socio-economic environment.”
- Our mission: “Continuous upgradation of knowledge, skills and Human values of our teachers and students.”

6.2 Does the Institution has a management Information System

All the information relating to student admission, examinations, scholarships, salary, and correspondence are with the university and all the related information are through Management Information System.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The University prescribes the curriculum for degree classes and the university updates the syllabus for every three years. As such, the college has no role to play in curriculum design.

6.3.2 Teaching and Learning

Teaching plan includes preparation of calendar of events, conductance of Internal tests, assignments, preparation of project reports, industrial visit for vocational students.

The faculty uses chalk and talk method of teaching and computer assisted learning in computer labs. Interactive method by asking questions, clarifying doubts, participation in seminars by the students etc.

6.3.3 Examination and Evaluation

Two internal tests will be conducted during each semester and the performance in the test would be displayed on the Notice board. The teachers will also attend valuation work at the University level.

6.3.4 Research and Development

For the faculties who are involved in research activities and publication of papers, the institution provides the library facility and internet facility.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The institution has a well equipped library with a collection of books worth more than Rs.24 lakhs.

The Institution has a well equipped modern Gym. We have a ground measuring 1.5 acres to meet with our sports requirement. Computer Lab. has projectors, laser printers, LAN facility, Inflightnet, CC TV etc.

6.3.6 Human Resource Management

Decentralization of decision making power and fixation of responsibilities through the constitution of various committees, computerization of all major activities, participatory decision making, felicitating the staff on attaining superannuation, provident fund facility, maternity leave for guest lecturers, Annual increment, casual and earned leave facility are the various highlights of our Institution

6.3.7 Faculty and Staff recruitment

The teaching and non-teaching staff are recruited by the Management having got the approval from the Higher Education Department of Govt. of Karnataka. The appointment would be as per the roster system.

6.3.8 Industry Interaction / Collaboration

- The industrial visit will be conducted for vocational students.
- The Institution has been associated with Forum of Free Enterprise, Mumbai for inculcating debating ability among the students.
- We have tie-up with Tata Dhan Foundation, Deshapande Centre for Socio-Economic entrepreneurship, Hubli.
- Accredited by ICAI for conducting CA-CPT classes.

6.3.9 Admission of Students

The Institution has an open admission policy as per the roster system of the Govt. of Karnataka.

6.4 Welfare schemes for

Teaching	The P.F facility for guest lecturers; establishment of employee co-op. Society to cater to the financial needs of the staff; payment of remuneration to guest lecturers for the evaluation of test papers of internal examination; group insurance, subsidised canteen facility, free use of auditorium etc
----------	---

Non teaching	Computer internet, Xerox; for temporary staff P.F. facility, C.L and E.L.
Students	Telephone facility, pure drinking water facility, auditorium for group discussion, first-aid, Bed provided in ladies common room for their illness, distribution of one set of books to all the students under UGC book bank scheme, accidental insurance coverage to students, various types of scholarships etc

6.5 Total corpus fund generated No

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Management	Yes	Govt.
Administrative	Yes	Govt.	Yes	Internal Auditor

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Preparation of Calendar of events before the commencement of each semester.
- Display of syllabus online
- Filling up of OMR exam forms;
- Submission of IA marks online
- Declaration of results through internet (www.kud.ac.in)

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

- Fully equipped auditorium is constructed by means of funding by the management and also by means of contribution of the alumni.
- Part time jobs to our students.
- Payment of fees of needy students who are economically poor and who cannot afford to continue their education.

6.12 Activities and support from the Parent – Teacher Association

- Teachers also provide financial help to poor students in payment of their college fees.
- Payment of compensation to an accidental victim.
- Anti ragging cell propagates the evil effects of ragging menace.

6.13 Development programmes for support staff

- Computerization of office work with LAN facility.
- Workshops for the use of scanner, printer, introduction to social networking sites.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree plantation programs were conducted every year in association with Karnataka Forest Department.
- Replacement old bulbs with CFL bulbs which would consume less power.
- Messages displayed at prominent places - switch off fans, light and computers.
- Dustbins kept at classrooms, staff rooms, office and at other prominent places.
- Display of messages at prominent places warning against the use of cigarettes, chewing of tobacco, ragging, prohibition of mobiles in the campus etc

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Academic orientation program for first year students.
- Blood donation camps, arrangement of students for donating blood at local hospitals during emergencies.
- Computer literacy programs for High school students.
- Performance improvement program for Bank test.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Calendar of events was prepared at the beginning of the year and it was verified and discrepancies ascertained. To plug the deficiency corrective measures have also been suggested.

For the students who have shortage of attendance their parents, were summoned and the fact of shortage of attendance and their poor performance in the tests were reported to their parents.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Re test for students who have not attended internal tests due to genuine reasons.
- Felicitation to university rank holders, University blues and the ideal students on the basis of their academic and non-academic performance.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Tree plantation
- Proper lighting and ventilation in the class room so that consumption of electricity could be minimised.
- Dustbins provided in each class room, staff room, corridor, library, auditorium and cleanliness being maintained.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- Conducted coaching classes for CA-CPT by eminent practicing chartered accountants.
- Started Diploma in Banking and finance course.

8. Plans of institution for next year

- IBPS coaching class,
- Practical account writing course.
- Counselling of lady students by Psychiatrist.
- Laying of ceramic tiles for two computer labs.
- Laying of vitrified tiles in the library, NCC room, NSS room, Physical director's chamber.
- Personality development and orientation program.

Shri. Satish S. Baadgaonkar

Coordinator, IQAC

Prof. Ravi Nayak

Signature of the Chairperson, IQAC
